



# Charter Township of Monitor

2483 MIDLAND ROAD ≈ BAY CITY, MICHIGAN 48706 ≈ PHONE (989) 684-7203 ≈ FAX (989) 684-9234  
Website: [www.monitortwp.org](http://www.monitortwp.org) Email: [office@monitortwp.org](mailto:office@monitortwp.org)

## Zoning Board of Appeals Applicant:

The following timeline has been established to expedite your application and allow adequate time for your application to be reviewed. This timeline also allows the township ample time to notify surrounding neighbors within 300 feet from your property of your intentions. If the application and supporting documents are received **after** the deadline, they cannot be reviewed or placed onto the ZBA Agenda until the following meeting.

Meeting Date	Applicant Deadline
January 18, 2024	December 18, 2023
February 15, 2024	January 25, 2024
March 21, 2024	February 29, 2024
April 18, 2024	March 27, 2024
May 16, 2024	April 25, 2024
June 20, 2024	May 30, 2024
July 18, 2024	June 27, 2024
August 15, 2024	July 25, 2024
September 19, 2024	August 29, 2024
October 17, 2024	September 26, 2024
November 21, 2024	October 31, 2024
December 19, 2024	November 26, 2024

**Please note all meetings are held on the 3<sup>rd</sup> Thursday of every month at 6:30 pm as needed.**

Please contact David Rochow, Zoning Administrator at **989.450.0194** should you have any questions or concerns regarding this process.

Thank you in advance for your consideration.

Respectfully,

*Diane J. Peters*

Diane J. Peters  
Administrative Secretary