

# Charter Township of Monitor

2483 Midland Rd., Bay City, MI 48706  
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 www.monitortwp.org

## Mechanical Permit Application

<b>ADDRESS OF BUILDING</b>			<b>EMAIL PERMIT TO</b>		
<b>OWNER</b>			<b>PHONE</b>		
			<input type="checkbox"/> CELL <input type="checkbox"/> HOME		
<b>ADDRESS</b>		<b>CITY</b>		<b>STATE</b>	<b>ZIP</b>
<b>CONTRACTOR and ADDRESS</b>				<input type="checkbox"/> CELL <input type="checkbox"/> WORK	
<b>CITY</b>		<b>STATE</b>	<b>ZIP</b>	<b>EMAIL PERMIT TO</b>	
<b>CONTRACTOR LICENSE NO.</b>		<b>EXPIRATION DATE</b>		<b>FEDERAL EMPLOYER ID NO.</b> <small>OR REASON FOR EXCEPTION</small>	
<b>WORKERS COMP. INS. CARRIER</b> <small>OR REASON FOR EXCEPTION</small>			<b>MESC EMPLOYER CARRIER</b> <small>OR REASON FOR EXCEPTION</small>		

### MECHANICAL PERMIT INFORMATION

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Pre-Manufactured Home Setup <small>(State Approved)</small>
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup <small>(HUD) Mobile Home</small>

**PLAN REVIEW REQUIRED**

Plans must be submitted with this application and the appropriate fee before a permit can be issued, except as listed below

**PLANS NOT REQUIRED FOR THE FOLLOWING**

1. One and two family dwelling when the total building heating/cooling system input rating is 375,000 BTUs or less.
2. Alterations and repair work determined by the mechanical official to be a minor nature.
3. Business, mercantile and storage building having HVAC equipment only, with one fire area and not more than 3500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.

If work being performed is described above, check box below

PLANS NOT REQUIRED

PLANS ARE REQUIRED for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA299 and shall include the architect's or engineer's seal and signature.

CODE OFFICIAL \_\_\_\_\_

Section 23A of the State Construction Code Act of 1972, 1972 PA No. 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23A are subject to civil fines.

HOMEOWNER AFFIDAVIT: I hereby certify the mechanical work described on this permit shall <u>be installed by myself in my own home</u> in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.	
HOMEOWNER SIGNATURE <small>(Homeowner's signature indicates compliance with Homeowner Affidavit)</small>	DATE
CONTRACTOR SIGNATURE	DATE

**FEE CLARIFICATION**

Item #4 Residential Heating System—used for the installation of a heating system in a new residential structure.

Item #13 Gas Piping and #22 Duct —SHOULD NOT BE charged. Replacement systems should be itemized.

1. Application Fee (NON REFUNDABLE) Not needed for Modular Park	\$50.00	I	\$50.00
2. Starting Without A Permit	\$100.00		
3. Addition to Existing Application, Plus Items	\$27.50		
4. Residential Heating System Incl. Duct Work & Gas Line to Furnace (See Fee Clarification)	\$50.00		
5. Gas/Oil Burning Equipment (Furnace, Rooftop Units, Generators)	\$30.00		
6. Boiler	\$30.00		
7. Water Heater (Gas Piping & Ventin Direct Replacement Only)	\$10.00		
8. Damper	\$8.00		
9. Solid Fuel Equipment (Includes Chimney)	\$30.00		
10. Gas Burning Fireplace	\$30.00		
11. Chimney, Factory Built Vent, PVC Venting (Installed Separately)	\$30.00		
12. Solar; Set of 3 Panels Fluid Transfer Incl. Piping	\$20.00		
13. Gas Piping (Each Opening) New Installation, Residential	\$8.00		
14. Air Conditioning RTU Cooling Only (Incl. Split Systems)	\$30.00		
15. Heat Pumps/Geothermal (Complete Residential)	\$30.00		
16. Dryer/Bath/Kitchen Exhaust	\$10.00		
17. Tanks-LP & Pipe (Flat Fee)	\$100.00		
18. Modular Home Park Site (Flat Fee)	\$75.00		
19. Humidifiers/Air Cleaners	\$10.00		

All Piping Minimum \$25.00			
20. Fuel Gas Piping & Gas Piping	\$ .05 FT.		
21. Hydronic Piping	\$ .05 FT.		
22. Duct (Minimum Fee \$30.00)	\$ .10 FT.		
23. Refrigeration Piping	\$ .05 FT.		
24. Exhausters	\$15.00		
25. Air Compressor	\$30.00		
26. Fire Suppression/Protection (\$20.00 Minimum)	\$ .75 Per Head		
27. Comm. or Resid. Kitchen Hoods	\$30.00		
28. Heat Pumps, Commercial (Pipe Not Included)	\$20.00		
29. Duct Work (Minimum \$25.00)	\$ .10 FT.		
30. Roof Top Units (All CFMs)	\$60.00		
31. Compressor/Condenser	\$30.00		
32. Pumps & Connections to Tanks	\$10.00		
33. Heat Recovery Units	\$10.00		
34. VAV Boxes	\$10.00		
35. Unit Ventilators/PTAC Units	\$10.00		
36. Unit Heaters (Terminal Units)	\$20.00		
37. Tube Heaters, Special Fix	\$25.00		
38. Refrigeration (Split System)	\$30.00		
39. Coils, Heat Exchangers (Heat/Cool)	\$30.00		
40. Chiller, All Above Ground Tanks With Pumps & Connections	\$30.00		
41. Miscellaneous Items	\$50.00		
42. Additional Inspection (If Needed)	\$50.00		
43. New Const. Final Inspection	\$50.00		
44. Inspection Fee	\$50.00	I	\$50.00
<b>PERMIT TOTAL</b>			

**GENERAL:** Mechanical work shall not be started until application for permit has been filed. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELED PERMITS CANNOT BE REFUNDED OR REINSTATED. UPON CANCELLATION A NEW PERMIT IS REQUIRED