

Charter Township of Monitor

2483 MIDLAND ROAD ≈ BAY CITY, MICHIGAN 48706 ≈ PHONE (989) 684-7203 ≈ FAX (989) 684-9234

LOT LINE ADJUSTMENT APPLICATION

1. LOCATION OF PARCELS INVOLVED

A. Location of parcel **TRANSFERRING THE LAND**:

Address (if applicable):				
Parcel Identification Number:				
Zoning District:				
Current Lot Width:	Current Lot Size:			
Lot Width After Transfer:	Lot Size After Transfer:			
Is the Transferring Parcel or any portion of in PA 116? YES NO NO NOTE: If YES, please provide paperwork for release of PA 116				
Are there any mortgages or liens on the Transferring Parcel? YES NO				
B. Location of parcel RECEIVING LAND :				
Address (if applicable):				
Parcel Identification Number:				
Zoning District:				
Current Lot Width:	Current Lot Size:			
Lot Width After Transfer:	Lot Size After Transfer:			
Is the Receiving Parcel or any portion of in PA 116? YES NO NO NOTE: If YES will the additional property be added to the Agreement?				
Are there any mortgages or liens on the Receiving Parcel? YES NO If YES , what lender or type of lien?				
2. NAMES OF ALL PARTIES:				
A. Owner of PARCEL TRANSFER	RING LAND:			
Name(s):				
Mailing Address:				
Contact Phone Number(s): () -	()-			
B. Owner of PARCEL RECEIVING LAND:				
Name(s):				
Mailing Address:				
Contact Phone Number(s): () - () -				

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Eff. Sept. 16, 2019 MCL 560.109(i) Certificate from County Treasurer showing proof of payment for property taxes and special assessments for the five (5) years preceding date of application.						
th	3. PROPERTY SURVEY: A survey, sealed by a professional surveyor, at a scale of 1" = 100' of the proposed transferring and receiving parcels OR A map or drawing of the proposed divisions drawn to a scale of no less than 1" = 100'					
 North Arrow, Date and Scale, Existing Easements and Proposed Easements Existing Parcel Boundaries and Legal Description of Transferring and Receiving Parcels Boundaries/Dimensions and Legal Description of Proposed Transferring and Receiving Parcels 						
4. CRITERIA FOR ZONING APPROVAL						
B	 A. Both parcels after transfer must meet minimum Zoning standards. B. Scale drawing showing location of existing structures/improvements on transferring and receiving parcels. 					
C	C. Scale drawing detailing the resulting setbacks front, rear and sides on the proposed transferring and receiving parcels.					
E		, , ,				
5. A	5. APPLICABLE FEES - TERMS & CONDITIONS					
• A total fee of \$ Fee Structure: \$100.00 plus \$15.00 per each new legal description must accompany this application (i.e. if you modify two lots, the fee is \$130.00.) If an application is filed <u>after</u> the deed has been recorded, the fee will increase to \$200.00 plus \$30.00 per each new legal description.						
 If applicable, a copy of any required DNR Permit or Natural Rivers Zoning Approval would also need to be submitted. 						
6. A	FFIDAVIT					
I/We agree the statements made above are true and accurate and if found not to be true or accurate, this application and any approval granted will be null and void. I/We understand that approval of boundary adjustments is not a determination or implication that any resulting parcels are buildable. All provisions of township ordinances and building requirements must be satisfied prior to approval of any development. Nor does approval determine that adequate water and septic/sewer capacity is available on the resulting parcels/lots. If necessary, I/We also give permission for municipal, county and state officials to enter the property for inspections.						
Signatures of all parties:						
OWNER OF PARCEL TRANSFERRING LAND						
		Data				
Signature		Date:				

OWNER OF PARCEL RECEIVING LAND

Signature:	
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Date:

$\sim\,$ DO NOT WRITE IN BELOW SECTION – FOR OFFICIAL TOWNSHIP USE ONLY $\,\sim\,$

Assessing Dept: Request Received: Fe Date Submitted to Zoning Administrator		Check#
Zoning Administrator: Approved w/Conditions (A	tached) 🗌 Deni	ed (See Attached)
Zoning Administrator Signature: NOTES: DETERMINATION	Date:	
Assessor Signature:	APPROVED:	
Printed Name/Title:	DENIED:	(See Attached)
NEW PARCEL ID(s): (TRANSFERRING):	(RECEIVING):	