

CHARTER TOWNSHIP OF MONITOR
SPECIAL TOWNSHIP BOARD MEETING
March 6, 2018

The Supervisor called the meeting to order at 2:00 p.m.

Members present: Malkin, Pike, Brandt, Kochany, Reder, Walsh
Members absent: Kowalski
Also present: Beth L. Patterson, Administrative Secretary
Dave Boersma, Tanya Moore and Mark Norton, Spicer Group
Larry Ramseyer

Public Input opened at 2:00 p.m. No public present wished to speak and public input was closed.

Motion by Reder seconded by Pike to adopt the agenda.
Motion carried.

Township Hall Roof Bid

David Boersma of Spicer Group explained the timeline for advertising and receiving sealed bids for the construction of the Township offices partial roof replacement. Advertising will begin March 11, 2018 with the bid documents released on March 12th. Advertising will be posted on the Spicer and Township websites. A pre-bid conference will be held on Monday, March 19, 2018 at 3:00 p.m., with sealed bids to be received on or before and to be opened on Monday, April 9, 2018 at 2:00 p.m. at the Charter Township of Monitor offices. Bid award recommendations will be completed by April 16, 2018.

Motion by Reder seconded by Pike to accept the recommended timeline for advertising bids, pre-bid conference and receiving of sealed bids for the Township offices partial roof replacement and the manner in which the bids will be advertised.

Roll call vote:

Yes: Malkin, Pike, Brandt, Kochany, Reder

No: None

Absent: Kowalski, Walsh

Motion carried.

Monitor Township Park Bid

Tanya Moore, of Spicer Group updated the Board regarding the timeline for park improvements. She provided a timeline and process for advertising and receiving bids.

Current pavilion rentals were discussed. It was agreed to revisit the reservations after the pre-construction meeting is held and after the Board of Trustees meet in April.

Motion by Kochany seconded by Pike to approve the implementation schedule as written for park improvements with advertising to begin March 13, 2018, bid opening on April 10, 2018 at 10:00 am at the Charter Township of Monitor offices, a pre-construction meeting and acceptance

of contractor/vendor to be held on April 30, 2018 at the regular Township Board meeting, and with construction scheduled to begin on May 7, 2018.

Roll call vote:

Yes: Pike, Brandt, Kochany, Reder, Malkin

No: None

Absent: Kowalski, Walsh

Motion carried.

Trustee Walsh arrived at 2:16 p.m.

Recommendation to Accept Bids for Roads and Special Assessment Districts

Mark Norton of the Spicer Group provided an update on the 2018 Road Millage and Drainage Improvements for Goetz Court and Westhills, Division #3 and the 2018 Road Millage, Drainage, and Curb and Gutter improvements for Mutual Estates Division #1, Donalds Subdivision and Sharon Park Division #2.

Brandt noticed there was a correction to be made on the correspondence referring to the work to be performed Goetz Ct and Westhills, Division #3. Norton will provide the Board with a corrected letter, omitting Curb and Gutter from the list of improvements to be made.

M. Norton recommended that Division #1 and #2 bid be awarded to Shaw Contracting of Bay City Michigan in the amount of \$2,220,384.75 and Division #3 to Midstate Earthworks Inc. of Freeland, Michigan in the amount of \$870,215.75.

Motion by Reder seconded by Brandt to accept the bids as recommended in the written communication from Spicer Group with the noted correction deleting curb and gutter reference from the scope of project for Division #3.

Roll call vote:

Yes: Brandt, Kochany, Reder, Walsh, Malkin, Pike

No: None

Absent: Kowalski

Motion carried.

The meeting adjourned at 2:30 p.m.

Beth L. Fletcher-Patterson, Acting Secretary

Ken Malkin, Supervisor