

CHARTER TOWNSHIP OF MONITOR
REGULAR TOWNSHIP BOARD MEETING
SEPTEMBER 12, 2016

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m.
Probate Court candidate Jan Miner introduced herself to the board.
Public Input closed at 7:03 p.m.

Motion by Kowalski supported by Malkin to adopt the agenda as presented.
Motion carried.

Motion by Miller supported by Pike to approve the minutes of the August 22, 2016 regular meeting as presented.
Motion carried.

Motion by Kowalski supported by Pike to pay the bills in the amount of \$34,602.19 from General Fund.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Motion by Kowalski supported by Miller to receive the Treasurer's Report for August 2016.
Motion carried.

Bissonnette Request Received August 5, 2016

The board reviewed the documentation from Spicer showing the before and after pictures of Mr. Bissonnette's property. M. Norton from Spicer was in attendance to answer board questions.

Motion by Brandt supported by Miller to receive the August 5, 2016 request submitted by J. Bissonnette and place it on file.
Motion carried.

Possible DDA Request for 2 mil Tax levy for Parcels in DDA District

DDA Chairman B. Bartlett stated he received a response from the letter sent to the County regarding his inquiry to impose a 2 mil tax levy on properties in the DDA. Bartlett was informed by T. Hickner and other commissioners, the County had adopted a policy detailing requirements for the continuation existing DDAs. Part of that policy was the 2 mil levy requirement.

If the DDA wishes to proceed, it would require amendment to the development and TIF plan and township board adoption of an amendment to Ordinance 36.

Bartlett stated if the County filings and ordinance requirements are such that there is not time to go on the Winter 2016 tax bill, he believes the DDA could operate on their current funds and implement the levy in 2017. Bartlett stated the property owners in the DDA district are in favor of the tax levy if the current tax base can be maintained and not increased to 2016 values.

The Clerk will check with the township attorney to determine what documents are required.

Recommendation to Remove Interest Charges ó Monroe Muffler Brake DBA Kanrock

Motion by Malkin supported by Miller to remove the interest charge penalty associated to the Winter 2015 collection of personal property taxes for Monroe Muffler Brake DBA Kanrock in the amount of \$194.64 due to the July Board of Review and parcel information corrections made by the township assessor as recommended by the September 9, 2016 letter submitted to the board by the township treasurer and assessor.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Chimney Estimate

The Supervisor reported he discovered a discrepancy in the scope of work submitted in the chimney assessment submitted by The Garland Company, Inc. and the recommendations made in the July 17, 2013 chimney and appliance vent study prepared by MacMillan Associates. The Supervisor has scheduled a meeting with a representative from Garland.

Administrative Secretary Position

The Administrative Secretary J. Wildeboer has discussed with the administrative board members on more than one occasion, her intention to retire by the end of the year. Due to the many and varied duties performed by the person in this position, a 60-day time period would be advisable to allow the new person to shadow Ms. Wildeboer for training.

Motion by Kowalski supported by Pike to direct the Personnel Committee to start proceedings to advertise and interview for the Administrative Secretary position so that proper training can take place before the current Administrative Secretary retires.

Roll call vote:

Yes: Kowalski, Pike, Kochany, Malkin, Miller

No: Brandt, Arnold

Absent: None

Motion carried.

REPORTS

The Supervisor gave a report regarding DWS televising the sewers in Monitor Township. The Supervisor also stated he received notification from DWS of restaurants on Wilder Rd. depositing grease in the sanitary sewer. DWS is taking action to enforce proper disposal of restaurant waste.

M. Norton from Spicer gave a progress report on the 2016 road projects.

The meeting adjourned at 8:15 p.m.

Cindy L. Kowalski, Clerk

Gary A. Brandt, Supervisor