

CHARTER TOWNSHIP OF MONITOR
REGULAR TOWNSHIP BOARD MEETING
MARCH 13, 2017

The Supervisor, K. Malkin called the meeting to order at 7:00 p.m.

Members present: Malkin, Pike, Brandt, Kochany, Walsh
Members absent: Kowalski, Reder
Also present: J. Garza ó Spicer Engineering
M. Norton ó Spicer Engineering
S. Szaroletta ó Spicer Engineering
J. Bearman & V. Partridge ó Hawksley Consulting
J. Marter ó Bay County DWS

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m. No public present wished to speak and public input was closed.

Motion by Kochany supported by Brandt to adopt the agenda with addition of a budget adjustment and the project repairs slated for the section of Brookway, located in Mutual Savings County Estates Subdivision, from Fairway to 485øSouth of Fairway.

Motion carried.

Motion by Brandt supported by Kochany to approve the minutes of the February 27, 2017 regular meeting as corrected, noting that Malkin was opposed to waiving the fees for the Relay for Life hall rental request of April 29, 2017. Additionally, Pikeø motion to approve the hall request for the Girl Scout Area 554, should also reflect that the motion was for one event approval per year, giving them an option for spring or fall waived rental fee.

Motion carried.

Pike explained the Deputy Clerkø addition of the true-up received for the 2016 road patrol which created an adjustment to the budget.

Motion by Pike supported by Brandt to pay the bills in the adjusted amount of \$28,140.39 from General Fund.

Roll call vote:

Yes: Brandt, Kochany, Walsh, Malkin, Pike

No None

Absent: Kowalski, Reder

Motion carried.

SAW Grant Financial Analysis & Rate Recommendation

Mr. J. Bearman and Ms. V. Partridge presented to the board the analysis and rate recommendation based on information received from J. Garza ó Spicer and J. Marter ó DWS.

A 6% rate increase was recommended; spread over ten (10) year, to begin mid-year 2017, effective with 2nd quarter billings. The Board intends to revisit annually. Malkin commented, stating that based on this increase the township will still maintain the lowest of rate in Bay County. J. Marter, DWS concurred.

R-2017-002 Resolution Adopting Sewer Rate & Readiness to Serve Charge

Motion by Malkin supported by Kochany to adopt Resolution R-2017-002, a resolution adopting a onetime 6% sewer rate increase beginning the 2nd quarter billing cycle as follows:

**A RESOLUTION ADOPTING
SANITARY SEWER FEE/RATE SCHEDULE**

WHEREAS, Ordinance No. 56 provides for the operation of a public sanitary sewage disposal system within the Township of Monitor and provides for the assessment of fees to the customers of said system; and

WHEREAS, Ordinance No. 56-A provides that the Township Board of the Township may establish and from time to time amend sanitary sewage treatment charges and sanitary sewer readiness to serve charges by Resolution, and

WHEREAS, the Township Board has heretofore engaged the services of the Township's professional engineers to calculate and determine the most equitable manner by which sewer treatment charges should be calculated to meet the financial demands of the system, and

WHEREAS, based upon the recommendations of its professional consultants and after much deliberation, until such time as they may be amended by Resolution of this Board, the following sanitary sewer treatment charges shall henceforth apply.

NOW THEREFORE BE IT RESOLVED, that the current commodity charge shall be \$1.86 per CCF per quarter.

BE IT FURTHER RESOLVED, that a quarterly Readiness To Serve Charge is hereby established and that this charge shall be calculated at the rate of \$13.25 per Residential Equivalent Unit as established and from time to time amended, in Exhibit A - Table of Unit Factors adopted by Ordinance No. 56.

BE IT FURTHER RESOLVED, that the charge for any structure connected to the sanitary sewer system shall be a minimum of \$50.45 per quarter.

BE IT FURTHER RESOLVED, that the rate increases listed above and the minimum charge shall become effective the 2nd Quarter 2017 billing cycle.

Roll call vote:

Yes: Kochany, Walsh, Malkin, Pike, Brandt

No: None

Absent: Kowalski, Reder

Motion carried.

Spicer Proposal for 2017 Pipe & Manhole Repairs ó Township Sewer Fund

Motion by Brandt supported by Walsh to approve and authorize the Supervisor to sign the proposal submitted by Spicer Engineering for 2017 pipe and manhole repairs to be paid by the township sewer fund.

Roll call vote:

Yes: Walsh, Malkin, Pike, Brandt, Kochany

No: None

Absent: Kowalski, Reder

Motion carried.

Township Approval of DDA 2 Mil Tax Levy for Properties in DDA District

Motion by Brandt supported by Walsh to approve the request submitted by the Monitor Township DDA to levy 2mils on properties in the DDA district beginning the Winter 2017 tax bill.

Roll call vote:

Yes: Malkin, Pike, Brandt, Walsh

No: Kochany

Absent: Kowalski, Reder

Motion carried.

BCRC Estimate for Ditch Cleanout ó Haberland Subdivision (Twp. General Fund Roads Acct)

Motion by Pike supported by Kochany to table the BCRC estimate for ditch clean out in Haberland Subdivision in the amount of \$17,940.00 until an additional quote from the Bay County Road Commission that includes culvert replacement can be obtained.

Motion carried.

Hall Request ó Appletree Farms Condo Association Annual Meeting June 14, 2017

Motion by Pike supported by Kochany to grant the hall request submitted by the Appletree Farms Condo Association for their annual meeting on June 14, 2017; signed contract, all fees waived.

Roll call vote:

Yes: Brandt, Kochany, Walsh, Malkin, Pike

No: None

Absent: Kowalski, Reder

Motion carried.

R-2017-003 Resolution Authorizing Clerk to Submit Grant for New Voting Equipment

Motion by Walsh supported by Brandt to adopt Resolution R-2017-003, a resolution authorizing the clerk to submit a grant for new voting equipment as follows:

A RESOLUTION AUTHORIZING THE TOWNSHIP CLERK TO SUBMIT A GRANT TO THE SECRETARY OF STATE FOR NEW VOTING EQUIPMENT AND SOFTWARE.

WHEREAS, the Monitor Township board wishes to apply to the Secretary of State for a grant to purchase an optical scan voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals

with disabilities, and related Election Management System (EMS) software to comply with the Help America Vote Act (HAVA).

WHEREAS, partial funding for the new voting system will be provided by the State and will include a combination of Federal Help America Vote Act and State-appropriated funds.

WHEREAS, the Charter Township of Monitor plans to begin implementation of the new voting system in 2017.

NOW, THEREFORE, BE IT RESOLVED that the Monitor Township clerk is authorized to submit this grant application on behalf of Monitor Township, Bay County on this day of March 13, 2017.

Roll call vote:

Yes: Kochany, Walsh, Malkin, Kowalski, Pike, Brandt

No: None

Absent: Kowalski, Reder

Motion carried.

Supervisorø Recommendation ó Access to Park Restrooms

The Board discussed the Supervisorø memo to secure a refundable monetary deposit to gain keyed access to the Monitor Park restroom facilities.

Motion by Malkin, supported by Pike, to table until March 27, 2017 regular meeting in order to obtain information from other surrounding Townships.

Motion carried.

2017 Budget Adjustments

Motion by Pike supported by Kochany to approve the budget adjustments as submitted in the March 13, 2017 Deputy Clerkø office memo to the Board.

Roll call vote:

Yes: Malkin, Pike, Brandt, Kochany, Walsh

No: None

Absent: Kowalski, Reder

Motion carried.

Mutual Savings County Estates (Brookway) 2017/2018 Township Millage Paving Projects

Brookway, (Fairway to 485ø South of Fairway) located in the Mutual Savings County Estates Subdivision, was previously omitted from list yet is scheduled for project repairs which include crush & shape *from the township millage project* and all curb and gutters *improvements by special assessment*.

Motion by Brandt supported by Malkin to approve the *addition of Brookway (Fairway to 485' South of Fairway) to the 2017/2018 township millage paving projects list* ~~repairs included under the special assessment~~.

Roll call vote:

Yes: Malkin, Pike, Brandt, Kochany, Walsh

No: None

Absent: Kowalski, Reder
Motion carried.

REPORTS

Alpine Village - K. Malkin, Supervisor, reported that the Treasury's office had received four (4) checks, postmarked March 9, 2017, received March 13, 2017, from Alpine Village. The checks were in payment of Personal Property taxes owned for 2015 and 2016. The civil fines were not included in these payments.

K. Malkin announced that the Bay City Lions Club Tag Days will be held Friday, April 21, 2017 and Saturday, April 22, 2017.

K. Malkin gave an update on the handling of Ordinance complaints. An updated grievance form is being developed. The Township will no longer be accepting anonymous complaints.

The meeting adjourned at 8:23 p.m.

Beth L. Patterson ó Acting Secretary

Ken Malkin, Supervisor