

CHARTER TOWNSHIP OF MONITOR  
REGULAR TOWNSHIP BOARD MEETING  
JULY 27, 2020

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh  
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:03 p.m.

N. Ross, 2104 Karl Rd., read the email correspondence she sent to board members concerning her experience at the 7-8-2020 fire department open house.

J. Leuenberger, 3368 Fraser Rd., spoke against the fire department ballot proposal and the expansion and renovation of the fire department.

Public Input closed at 7:28 p.m.

Motion by Reder supported by Walsh to adopt the agenda with the addition of USDA Sewer Loan discussion and setting a Personnel Committee meeting date.  
Motion carried.

Motion by Reder supported by Walsh to approve the minutes of the June 22, 2020 regular meeting as presented.  
Motion carried.

Motion by Walsh supported by Reder to pay the bills in the amount of \$252,749.54 from General Fund.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Motion by Walsh supported by Reder to receive the Treasurer's Report for June 2020.  
Motion carried.

Attorney Determination – Blue Bay Labs Application Fee

Township Attorney Sheppard, in his letter to the board dated June 29, 2020, stated it would be against the township Medical Marihuana Ordinance to refund the application fee submitted by Blue Bay Labs. Sheppard stated an amendment to the ordinance would be necessary to provide for a full or partial refund of application fee.

Discussion of possible amendment to the Medical Marihuana and Recreational Marihuana Ordinances will be placed on the next meeting agenda.

Weinlander Fitzhugh 2019 Audit Presentation

Mr. David Quimby from Weinlander Fitzhugh presented the 2019 Audit report to the Board. Board members were provided the opportunity to ask Quimby questions concerning the audit. Mr. Quimby explained the various audit reports and how they comply with the GASB34 requirements.

Frank PA 116 Agreement – 09-100-004-100-050-02

Motion by Malkin supported by Reder to approve the PA116 application submitted by J. & M. Frank for parcel 09-100-004-050-02 for 36.09 acres with an initial term of 30 years. The Clerk is to contact Mrs. Frank prior to submittal of the application to the state.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Fire Chief Recommendation to Hire W. Case as On-Call Firefighter

Motion by Kowalski supported by Brandt to hire W. Case as an On-call Firefighter effective 07-27-2020, as recommended in the Fire Chief's July 9, 2020 memo to the board.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Hall Request – Creekwood Estates Condo Association Annual Meeting May 18, 2021

Motion by Kowalski supported by Brandt to grant the Creekwood Estates Condo Association use of the township hall on May 18, 2021 for their annual meeting; signed contract, all fees waived.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Clements Electric Electrical Permit Refund Request

Motion by Reder supported by Walsh to grant the request submitted by Clements Electric to refund electrical permits PE20-0047 – PE20-0056 with a total refund amount of \$1,200 for permits that were issued in error.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Supervisor Recommendation – Planning Commission Appointment

The Supervisor in a memo to the board dated July 21, 2020, recommended the appointment of P.

Guzdzial to the Planning Commission for the remainder of Jack Frank's term expiring on December 31, 2022.

Some board members felt more time was needed to fill this position.

Motion by Reder supported by Walsh to postpone the appointment to fill the Planning Commission vacancy to the next regular meeting to allow advertisement of the vacancy on the township website and township sign.

Motion carried.

#### Township Website

The Supervisor submitted proposals from Signum 6 and Shumaker Technology Group (STG) to create and design a new township website. The STG proposal provide three tiers of setup and design as well as three hosting and maintenance options.

Board members recommended that since it is office staff that works with our current website, they should discuss the options with STG to determine the best option for the township.

This item will be placed on the next board meeting agenda.

#### USDA Sewer Loan Application

The Supervisor received an email from the USDA inquiring if the township wished to close the loan application for sewer improvements.

D. Scherzer stated the SRF sewer loan application was submitted for the sewer improvements as directed by the township board at the November 25, 2019 board meeting.

The Supervisor will send an email to USDA requesting they close the application on file.

#### Personnel Committee Meeting Date

The personnel committee will schedule a meeting date after the August 3, 2020 Primary election.

#### REPORTS

CARES Act – Malkin reported the township did not qualify for staff wages through the CARES Act but did submit for fire department wages.

Malkin reported the BCPS Superintendent will make the recommendation to the school board to sell the maintenance building to the township.

Malkin also reported ServPro is planning to appeal to the tax tribunal. The township attorney will meet with ServPro to see if we can reach a settlement in lieu of going to the tax tribunal.

The meeting adjourned at 8:35 p.m.

Cindy L. Kowalski, Clerk

Ken Malkin, Supervisor