

CHARTER TOWNSHIP OF MONITOR
REGULAR TOWNSHIP BOARD MEETING
JANUARY 14, 2019

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m. No public present wished to speak and public input was closed.

Motion by Brandt supported by Reder to adopt the agenda with the following additions:
Supervisor's Recommendation of ZBA Alternate, Lions Club hall request and REU Adjustment of
3205 S. Huron Rd.
Motion carried.

Motion by Reder supported by Walsh to approve the minutes of the December 10, 2018 regular
meeting as presented.
Motion carried.

Motion by Reder supported by Walsh to pay the bills in the amount of \$82,461.59 from General
Fund.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Motion by Kowalski supported by Reder to receive the Treasurer's Report for December 2018.
Motion carried.

Quotes for a new Mic/PA system

The board reviewed the quotes received for a new mic/pa system for the township hall. Based on
conversations the Supervisor, Clerk and Treasurer had with Anderson, Hyperman and Guitar
Center it was recommended to proceed with a digital sound system. It was also recommended to
substitute a wired microphone in place of the wireless microphone listed on the Hyperman quote.

Motion by Kowalski supported by Walsh to accept the quote from Hyperman Productions for a
new Mic/PA system for the township hall in the amount not to exceed \$3,801.44.

Roll call vote:

Yes: Malkin, Kowalski, Brandt, Reder, Walsh

No: Pike, Kochany

Absent: None

Motion carried.

R-2019-001 Resolution Adopting Recreation Plan

Motion by Brandt supported by Reder to adopt Resolution R-2019-001, a resolution approving the 2019-2023 recreation plan as follows:

RESOLUTION ADOPTING RECREATION PLAN

WHEREAS, Bay County, and fourteen local jurisdictions within Bay County including the City of Auburn, City of Bay City, Bangor Township, Beaver Township, City of Essexville, Frankenlust Township, Fraser Township, Hampton Township, Kawkawlin Township, Merritt Township, Monitor Township, City of Pinconning, Portsmouth Township, and Williams Township have undertaken a multi-jurisdictional five-year Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2019 and 2023 and,

WHEREAS, public input was received via an online survey that was available from September 10, 2018 through October 22, 2018, to provide an opportunity for citizens to share ideas, express opinions, regarding the future of parks and recreation in Bay County and Monitor Charter Township, and

WHEREAS, the draft plan was made available for review from December 2, 2018 through January 9, 2019, at the Bay County Building and at the four Bay County library locations, and on line at the Bay County website, and

WHEREAS, a public meeting was held on January 8, 2019, at 4:30 pm at the Bay County Building to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, Bay County and Monitor Charter Township have developed the Recreation Plan for the benefit of the entire community and wish to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, on this day Monitor Charter Township voted to adopt said Recreation Plan.

NOW, THEREFORE BE IT RESOLVED Monitor Charter Township adopts the Bay County Area Recreation Plan as a guideline for improving parks and recreation for the residents Monitor Charter Township.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

R-2019-002 Resolution Adopting Township Sanitary Sewer Fee/Rate Schedule

Motion by Brandt supported by Reder to adopt Resolution R-2019-002, a resolution adopting the sanitary sewer fee/rate schedule effective the 1st quarter billing cycle as follows:

**A RESOLUTION ADOPTING
SANITARY SEWER FEE/RATE SCHEDULE**

WHEREAS, Ordinance No. 56 provides for the operation of a public sanitary sewage disposal system within the Township of Monitor and provides for the assessment of fees to the customers of said system; and

WHEREAS, Ordinance No. 56-A provides that the Township Board of the Township may establish and from time to time amend sanitary sewage treatment charges and sanitary sewer readiness to serve charges by Resolution, and

WHEREAS, the Township Board has heretofore engaged the services of the Bay County Department of Water and Sewer to calculate and determine the most equitable manner by which sewer treatment charges should be calculated to meet the financial demands of the system, and

WHEREAS, based upon this recommendation and after much deliberation, until such time as they may be amended by Resolution of this Board, the following sanitary sewer treatment charges shall henceforth apply.

NOW THEREFORE BE IT RESOLVED, that the current commodity charge shall be increased from the current rate of **\$2.14** per CCF per quarter to the new rate of **\$2.38** per CCF per quarter.

BE IT FURTHER RESOLVED, that the quarterly Readiness To Serve Charge previously established by the adoption of Resolution R-2017-031, shall continue to be calculated at the rate of \$15.25 per Residential Equivalent Unit as established and from time to time amended, in Exhibit A - Table of Unit Factors adopted by Ordinance No. 56.

BE IT FURTHER RESOLVED, that the charge for any structure connected to the sanitary sewer system shall be a minimum of **\$62.85** per quarter.

BE IT FURTHER RESOLVED, that the rate increases listed above and the minimum charge shall become effective the 1st Quarter 2019 billing cycle.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Spicer Proposal for USDA Sewer Loan to Replace SRF Loan Application

Motion by Brandt supported by Reder to approve the new proposal submitted by Spicer to prepare the application documents for a USDA sewer loan in the amount of \$25,000 and to rescind the previous proposal in the amount of \$30,000 to prepare/submit the SRF loan application.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Personnel Committee Recommendation ó Township Park Custodian Positions

Motion by Brandt supported by Kochany to advertise the park maintenance and park custodian positions for the park 2019 season.

Roll call vote:

Yes: Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: Malkin

Absent: None

Motion carried.

Supervisor's Recommendation ó Appointments to Board of Review Member & Alternate Positions

Motion by Kowalski supported by Pike to appoint D. Trigg as a member to the Board of Review to fill the remainder of M. McFarland's term ending December 31, 2020.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Motion by Malkin supported by Reder to appoint W. Eckenrod as the Board of Review alternate member for the term ending on December 31, 2020.

Roll call vote:

Yes: Malkin, Kowalski, Brandt, Reder, Walsh

No: Pike, Kochany

Absent: None

Motion carried.

Supervisor's Recommendation ó Appointments to DDA Board

Motion by Kowalski supported by Reder to reappoint A. Lyday and C. Schweitzer to the Monitor Township DDA Board for the term April 1, 2019 to March 31, 2023.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Motion by Malkin supported by Reder to appoint D. Gohr to the Monitor Township DDA board for the remainder of C. Brandy's term ending on March 31, 2021.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder

No: Walsh

Absent: None

Motion carried.

Mechanical Inspector's Recommendation to Amend Mechanical Permit Application

Motion by Kowalski supported by Pike to approve the mechanical inspector's recommendation to amend the mechanical permit application and fees as stated in his memo to the board dated January 9, 2019.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Supervisor's Recommendation of ZBA Board Alternate

Motion by Malkin supported by Reder to appoint A. Lyday as an Alternate member to the ZBA for the term ending on December 31, 2020.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder

No: Walsh

Absent: None

Motion carried.

Hall Request of Bay City Lions Club March 13, 2019

Motion by Brandt supported by Reder to grant the Bay City Lion's Club request for use of the township hall on March 13, 2019; signed contract, damage & security deposits required.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder

No: Walsh

Absent: None

Motion carried.

REU Adjustment of 3205 S. Huron Rd.

The township received notification from DWS dated January 10, 2019, that on December 21, 2018 the sanitary sewer connections servicing ten (10) lots at the 3205 S. Huron Rd. mobile home park had been capped and are requesting the township reduce the REU from 56 to 46 effective the 1st quarter 2019.

Motion by Reder supported by Walsh to approve the REU reduction from 56 to 46 for 3205 S. Huron Rd., as recommended by DWS in their correspondence to the board dated January 9, 2019; Any new connections exceeding the 46 will be charged the Township and DWS connection fees.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder

No: Walsh

Absent: None

Motion carried.

REPORTS

The Supervisor gave reports on the following:

Credit from Bay County for Sheriff Deputy

Registration - Chamber Community Luncheon February 12th

Registration - MTA Annual Conference April 1-4th in Grand Rapids ó Housing Opens January 15

The meeting adjourned at 8:00 p.m.

Cindy L. Kowalski, Clerk

Ken Malkin, Supervisor