

CHARTER TOWNSHIP OF MONITOR
REGULAR TOWNSHIP BOARD MEETING
AUGUST 22, 2016

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m.

DDA Chairman B. Bartlett gave the township board an update regarding the action taken at the DDA August 9, 2016 meeting. The DDA will submit a letter to the County to explore the possibility of extending the Monitor DDA past year end and to levy 2 Mills on the existing district.

T. Gatza, 4810 W. Westgate voiced concerns regarding the drainage improvements associated to the Westgate curb, gutter and drainage special assessment project and asked if the current plan could be amended.

Brandt stated a public hearing of the plan was held and the township did not receive any written comments against the project.

County Commissioner candidate A. Torres introduced himself to the board.

County Commissioner V. Begick stated the county is working on their 2017 budget.

Public Input closed at 7:26 p.m.

Motion by Malkin supported by Miller to adopt the agenda with the addition of Farm Bureau hall request.

Motion carried.

Motion by Miller supported by Kochany to approve the minutes of the July 25, 2016 regular meeting as presented.

Motion carried.

Motion by Miller supported by Pike to approve the minutes of the August 15, 2016 special meeting as presented.

Motion carried.

Motion by Pike supported by Kochany to pay the bills in the amount of \$24,512.21 from General Fund.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Motion by Miller supported by Kochany to receive the Treasurer's Report for July 2016.

Motion carried.

Bay Futures Contribution Request

Motion by Malkin supported by Miller to contribute \$2,000 to Bay Futures in 2016 and reconsider the contribution amount for 2017 when preparing the 2017 budget.

Roll call vote:

Yes: Arnold, Malkin, Miller

No: Brandt, Kowalski, Pike, Kochany

Absent: None

Motion defeated.

Motion by Kochany supported by Pike to contribute \$1,000 to Bay Futures beginning January 2017.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Kochany, Miler

No: Arnold, Malkin

Absent: None

Motion carried.

Bid Award ó Salzburg/Hilltop M-84 Sewer Project

Motion by Pike supported by Arnold to award the bid for the Salzburg M-84 sanitary sewer repair to American Excavating in the amount of \$121,814.00 with all costs to be reimbursed by MDOT at completion.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

R-2016-011 Resolution Amending the Project Cost, Term, and Reaffirming Creation of Special Assessment District for Westgate Subdivision

Motion by Kowalski supported by Malkin to adopt Resolution R-2016-011, a resolution amending the project cost, term, and reaffirming creation of special assessment district for Westgate subdivision.

RESOLUTION TO AMEND THE COST ESTIMATES AND TERM OF THE SPECIAL ASSESSMENT DISTRICT TO FINANCE THE CONSTRUCTION OF CURB AND GUTTER IMPROVEMENTS AND DRAINAGE IMPROVEMENTS AND REAFFIRM THE CREATION OF THE SPECIAL ASSESSMENT DISTRICT FOR WESTGATE SUBDIVISION, PURSUANT TO PUBLIC ACT 188 OF 1954.

At a regular meeting of the Township Board of the Charter Township of Monitor, Bay County, Michigan, held at the Monitor Charter Township Hall on the 22nd day of August, 2016, at 7:00 p.m., Eastern Daylight/Standard Time.

PRESENT: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

ABSENT: None

The following resolution was offered by Kowalski and supported by Malkin:

WHEREAS, the Township Board received petitions for curb, gutter and drainage improvements from the record owners of certain properties, located within a proposed Special Assessment District; and

WHEREAS, the Township Board tentatively determined by the adoption of a Resolution expressing intent to proceed with the creation of a special assessment district (R-2016-007) on June 13, 2016, that there is a need for the proposed curb, gutter and drainage improvements to serve the properties within the proposed Special Assessment District described in the attached Exhibit A; and

WHEREAS, the Township Board, on July 12, 2016 held a public hearing, and after the close of the public hearing adopted Resolution R-2016-009, approving the petitions, the proposed curb, gutter and drainage improvements, the proposed location thereof, an estimate of the costs of the same in the amount of \$82,500, and the special assessment district against which those estimated costs will be assessed; and

WHEREAS, as a result of comments made at the public hearing, the Township Engineer was invited to investigate additional areas of Westgate Subdivision requiring curb, gutter and drain improvements.

WHEREAS, on July 21, 2016 the Township Engineer met with the Supervisor, Clerk and Treasurer to discuss the addition of storm drain cross pipe connections, additional drainage structures, additional replacement of curb and gutter and additional driveway restoration. Said proposed improvements will increase the cost of the project approximately \$42,500, resulting in a new estimated project cost of \$125,000.

WHEREAS, on July 25, 2016, the Township Board adopted Resolution R-2016-010, a resolution of intent to conduct at a special meeting on August 15, 2016, a public hearing to hear any objections to the additional curb, gutter and drainage improvements, to the increased estimate of costs, and amend the term of the special assessment district established for the assessment of the costs of such improvements.

WHEREAS, the public hearing was conducted on August 15, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Monitor, Bay County, Michigan, determines:

1. The Township Board hereby approves the addition of storm drain cross pipe connections, additional drainage structures, additional replacement of curb and gutter and additional driveway restoration. Said proposed improvements will increase the cost of the project

approximately \$42,500, resulting in a new project cost of \$125,000 as described on the attached Exhibit B.

2. The Township Board hereby determines, creates and defines a special assessment district that shall consist of land described in the attached Exhibit A, within which the costs of such improvements shall be assessed according to the benefits. Said repayment to occur over a Seven (7) year period.

3. The initial assessment shall be established in an amount sufficient to provide sufficient funding to reimburse the Township all of its out-of-pocket expenses incurred including but not limited to publication, mailing and legal expenses, and engineering expenses in review and approval of this assessment.

4. The Township Supervisor and assessing officer are hereby directed to make a special assessment roll in which shall be described all of the parcels of land to be assessed as above set forth, with the names of the owners thereof, if known, and the total amount to be assessed against each parcel of land, which amount shall be such relative portion of the whole sum to be levied against all parcels of land in the assessment district as the benefit to such parcel bears to the total benefit of all parcels of land in the special assessment district.

Yeas: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

Nays: None

Absent: None

RESOLUTION DECLARED ADOPTED.

EXHIBIT A

LEGAL DESCRIPTION OF PROPOSED
SPECIAL ASSESSMENT DISTRICT FOR
WESTGATE SUBDIVISION

Special Assessment District Description:

Westgate - This special assessment district includes land described as follows:

Lots 1 - 42 of Westgate Subdivision in the NE 1/4 of the SW 1/4 of Section 24, Town 14 North, Range 4 East, Monitor Township, Bay County, Michigan.

Parcels included in the special assessment district are as follows:

09-100-W05-000-001-00	09-100-W05-000-002-00	09-100-W05-000-003-00
09-100-W05-000-004-00	09-100-W05-000-005-00	09-100-W05-000-006-00
09-100-W05-000-007-00	09-100-W05-000-008-00	09-100-W05-000-009-00
09-100-W05-000-010-00	09-100-W05-000-011-00	09-100-W05-000-012-00
09-100-W05-000-013-00	09-100-W05-000-014-00	09-100-W05-000-015-00

09-100-W05-000-016-00	09-100-W05-000-017-00	09-100-W05-000-018-00
09-100-W05-000-019-00	09-100-W05-000-021-00	09-100-W05-000-022-00
09-100-W05-000-023-00	09-100-W05-000-024-00	09-100-W05-000-025-00
09-100-W05-000-026-00	09-100-W05-000-027-00	09-100-W05-000-028-00
09-100-W05-000-029-00	09-100-W05-000-030-00	09-100-W05-000-031-00
09-100-W05-000-032-00	09-100-W05-000-033-00	09-100-W05-000-034-00
09-100-W05-000-035-00	09-100-W05-000-036-00	09-100-W05-000-037-00
09-100-W05-000-038-00	09-100-W05-000-039-00	09-100-W05-000-040-00
09-100-W05-000-041-00	09-100-W05-000-042-00	

Note - Lot 20 has been combined between Lot 19 and Lot 21.

EXHIBIT B

ENGINEER'S REPORT SHOWING PROPOSED
LOCATION AND PROPOSED ESTIMATE OF COSTS
OF CURB, GUTTER AND DRAINAGE IMPROVEMENTS

WESTGATE ADDED IMPROVEMENTS MONITOR CHARTER TOWNSHIP 123423SG2016 - Monitor 2016
Road Improvements

WESTGATE REVISED PROJECT COSTS
MONITOR CHARTER TOWNSHIP
BASED ON BID RECEIVED BY
Saginaw, MI

Ace-Saginaw Paving

No.	Description	Unit	Quantities	Unit Price	Amount
ORIGINAL WESTGATE DRAINAGE AND CURB & GUTTER IMPROVEMENTS					
1	Concrete Curb and Gutter Removal and Replacement	LF	945	\$33.00	\$31,185.00
2	Dr Structure Cover, Adj, Case 1	EACH	2	\$495.00	\$990.00
3	Dr Structure, 36 inch dia	EACH	3	\$2,800.00	\$8,400.00
4	Dr Structure, 48 inch dia	EACH	1	\$2,800.00	\$2,800.00
5	Sewer Tap, 12 inch	EACH	2	\$300.00	\$600.00
6	Dr Structure Cover, Type K	EACH	3	\$750.00	\$2,250.00
7	Dr Structure Cover, Type B	EACH	1	\$400.00	\$400.00
8	Sewer, CI E, 12 inch, Tr Det B	LF	60	\$60.00	\$3,600.00
9	Sewer, CI II, 12 inch, Tr Det A	LF	10	\$60.00	\$600.00
10	Concrete Driveway Removal and Replacement	SFT	1300	\$7.10	\$9,230.00
11	Site Restoration	LSUM	1	\$2,000.00	\$2,000.00
TOTAL CONSTRUCTION COST PER BID			\$62,055.00		
ADDED WESTGATE DRAINAGE AND CURB & GUTTER IMPROVEMENTS					
1	Concrete Curb and Gutter Removal and Replacement	LF	260	\$33.00	\$8,580.00
2	Dr Structure Cover, Adj, Case 1	EACH	1	\$495.00	\$495.00
3	Dr Structure, 36 inch dia	EACH	2	\$2,800.00	\$5,600.00
4	Dr Structure, 48 inch dia	EACH	3	\$2,800.00	\$8,400.00
5	Dr Structure Cover, Type K	EACH	2	\$750.00	\$1,500.00
6	Sewer, CI E, 12 inch, Tr Det B	LF	75	\$60.00	\$4,500.00
7	Sewer, CI II, 12 inch, Tr Det A	LF	28	\$60.00	\$1,680.00
8	Concrete Driveway Removal and Replacement	SFT	200	\$7.10	\$1,420.00
TOTAL ADDED CONSTRUCTION COST			\$32,175.00		
TOTAL CONSTRUCTION COST			\$94,230.00		

Contingency (12.5%)	\$11,770.00
Design	\$8,500.00
Construction Phase	\$10,500.00
	\$125,000.00

Fire Chief Recommendation to Hire S. Becker and T. Shorkey as Probationary Firefighters

Motion by Kowalski supported by Pike to hire S. Becker and T. Shorkey as probationary on-call firefighters as recommended by the Fire Chief in his August 17, 2016 letter to the board.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Fire Chief Recommendation to Hire M. Killey and D. Suchodolski as On-Call Firefighters

Motion by Malkin supported by Kowalski to hire M. Killey and D. Suchodolski as on-call firefighters as recommended by the Fire Chief in his July 27, 2016 letter to the board.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Hall Request ó Fire Academy December 2016 ó May 2017

Motion by Kowalski supported by Malkin to grant the Fire Chief's August 12, 2016 hall request to hold the winter 2016 ó 2017 Fire Academy classes beginning December 7, 2016 and ending May 20, 2017.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Kochany, Malkin, Miller

No: None

Absent: None

Motion carried.

Bissonnette Request ó Received August 5, 2016

Motion by Pike supported by Malkin to table the August 5, 2016 letter submitted by J. Bissonnette, to allow the township engineer to gather before and after pictures for the board's review.

Motion carried.

Hall Request ó Farm Bureau Medicare Options Seminar October 14, 2016

Motion by Kowalski supported by Pike to grant the hall request submitted by Farm Bureau to conduct a Medicare Options Seminar on October 14, 2016; signed contract, all fees waived.

Roll call vote:

Yes: Brandt, Kowalski, Pike, Arnold, Malkin, Miller

No: Kochany

Absent: None

Motion carried.

REPORTS

Brandt stated he received an estimate of \$25,000 to replace the chimney and will provide it to the board at the next regular meeting.

The meeting adjourned at 7:58 p.m.

Cindy L. Kowalski, Clerk

Gary A. Brandt, Supervisor