

CHARTER TOWNSHIP OF MONITOR
REGULAR TOWNSHIP BOARD MEETING
AUGUST 14, 2017

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m.

M. Sutkowi, 5384 Brookway, spoke regarding receiving sewage in his basement as a result of the June 23rd rain event. He stated he had not had sewage problems previously and stated the problem needs to be investigated and corrected.

T. & P. Burger, 4792 E. Westgate, stated they received a rejection letter of the claim he submitted for water and sewer damage from the June 23rd event. He believes the information included in the bullet points contained in the rejection were incorrect. The Burgers stated a 3rd party organization completed the investigation and that the company did not have the necessary information upon which to make this determination. Mr. Burger believes that this company needs to be investigated as to who, and how, they did their investigation.

Mr. Burger reiterated that he wants to work with the local officials toward getting a solution to the flooding and sewage problem.

Public Input closed at 7:25 p.m.

Motion by Reder supported by Walsh to adopt the agenda with the addition of request to cancel September 25, 2017 regular township board meeting and to move the Deputy Supervisor position from reports to new business.

Motion carried.

Motion by Reder supported by Kochany to approve the minutes of the July 24, 2017 regular meeting as presented.

Motion carried.

Motion by Reder supported by Pike to pay the bills in the amount of \$19,555.18 from General Fund.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Update on Park Plan

Tanya Moore from Spicer presented one plan showing the proposed park improvements submitted in the LWCF park grant project.

There was discussion regarding possible amendment to the plan. Scherzer stated this would be the time to amend the project before the State approves the plan to put it out for bid. Scherzer stated this is in the township's favor because the project would not be going out for bid until next year, due to the lateness of receiving the official grant award from the State.

There was board discussion regarding the number of ash trees currently being treated by the County that may not have to be removed and replaced as part of the project. Board members also discussed the need to widen the drive going to the pavilion, playground and t-ball area to allow for parking on both sides of the drive; the need to relocate and install storm drains (catch basins) in the drive (currently included in the project) so proper drainage will be in place to blacktop the drive at a future date; and change-out the boulder parking barriers with metal pipe barriers on both sides of the expanded parking area.

Ms. Moore will provide to board members at the September 11, 2017 meeting a new plan showing the changes described above and a revised estimate of cost for the project. Based on the change of cost and the possible need to add additional ADA parking, additional revisions to the plan may be needed.

Sewer Hardship Committee ó Sewer Connection Fee Request

The township received a request from a property owner to have her sewer connection fee put on the winter tax bill. The township recently amended the sewer ordinance (56-D) to require full payment at the time of connection. Due to unanticipated costs related to the June flood, they are unable to pay the tap fee.

The Clerk submitted the request to the township attorney to inquire if Article VI ó Deferment of Payment, may be an option and for the board to appoint a Hardship Committee to make a determination.

Motion by Reder supported by Walsh to appoint Treasurer Pike, Supervisor Malkin and Trustee Reder as the three members of the Hardship Committee as required and provided for in Article VI of Sewer Ordinance 56.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Review of Policy for Not-for-Profit Fee Waivers for Hall Rentals

There was discussion regarding changing the township's hall policy to limit the waiving of hall rental fees for not-for-profit organizations to one time in a calendar year.

The consensus of the board was to keep the current policy that the board would consider the waiving of fees on a case-by-case basis.

Proposals for Flow Monitoring and Smoke Testing

The township received proposals from DWS and Spicer to do flow monitoring and smoke testing of the sanitary sewers to determine where excess storm water from the June 22nd rain event came into the system.

Motion by Reder supported by Kowalski to accept the bid from DWS in the amount of \$31,300 for flow monitoring and smoke testing of the sanitary sewer system with funds from the township sewer fund.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Kochany, Reder, Walsh

No: Brandt

Absent: None

Motion carried.

Cancellation of September 25, 2017 Regular Township Board Meeting

Motion by Reder supported by Pike to cancel the September 25, 2017 regular township board meeting.

Roll call vote:

Yes: Kowalski, Pike, Reder, Walsh

No: Malkin, Brandt, Kochany

Absent: None

Motion carried.

Deputy Supervisor Position ó

Supervisor Malkin stated he would like to appoint the Administrative Secretary as his Deputy Supervisor. Malkin stated her job duties would remain the same as she is doing now but would include a pay increase for the additional duties as Deputy Supervisor.

There was considerable discussion regarding the need for a deputy supervisor position as well as the recently adopted wage scale that became effective July 1.

All board members agreed the administrative secretary is doing an exceptional job running the front office and interacting professionally with the residents.

The Clerk offered a compromise to remove the "deputy supervisor" title from the equation.

Motion by Kowalski supported by Malkin to increase the Administrative Secretary wage \$1/hr due to the exceptional job and additional workload she is doing.

Roll call vote:

Yes: Malkin, Kowalski, Reder

No: Pike, Brandt, Kochany, Walsh

Absent: None

Motion defeated.

REPORTS

Cross Training ó Malkin reported cross training is in progress for the administrative secretary and zoning and code assistant positions.

No Swimming Sign ó A no swimming sign will be installed in Steih Park at the Kawkawlin River.

Fire Hydrant 633 ó The Road Commission will install a culvert to provide a path walkway to allow access to service fire hydrant 633.

Fire Station Fact-Finding Committee ó The next meeting of the fire station fact-finding committee will be Tuesday August 29th at 7:00 p.m. in the conference room.

Westhills Subdivision ó Malkin reported a meeting has been scheduled to present a new drainage plan with the residents of Westhills Subdivision. The meeting will be held on Monday August 21st at 7:00 p.m. in the township hall.

Medical Marijuana Ordinance Update ó The MTA is in the process of developing a model medical marijuana ordinance.

Assistant Assessor Position ó Malkin reported the personnel committee have interviewed 5 applicants for the assistant assessor position and have scheduled second interviews for 2 of the applicants.

The meeting adjourned at 8:43 p.m.

Cindy L. Kowalski, Clerk

Ken Malkin, Supervisor