

CHARTER TOWNSHIP OF MONITOR
REGULAR TOWNSHIP BOARD MEETING
DECEMBER 9, 2019

The Supervisor called the meeting to order at 7:00 p.m.

Members present: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh (7:36 p.m.)
Members absent: None

The Pledge of Allegiance was recited by all present.

Public Input opened at 7:01 p.m. No public present wished to speak and public input was closed.

Motion by Pike supported by Reder to adopt the agenda with the addition of Kibbe Proposal for Civil Engineering Plan Review Services, Recording of Planning Commission December 3, 2019 Meeting and Asbestos Inspection for 615 Wheeler.

Motion carried.

Motion by Reder supported by Kochany to approve the minutes of the November 25, 2019 regular meeting as presented.

Motion carried.

Motion by Reder supported by Brandt to pay the bills in the amount of \$9,024.33 from General Fund.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder

No: None

Absent: Walsh

Motion carried.

Fire Chief Recommendation – Purchase of New Vehicle to Replace 2001 Dodge Brush Truck

The Fire Chief stated the current brush truck is at the end of its life cycle as a fire department vehicle. The new proposed brush truck will be designed to carry 175 gallons of water, transport 5 firefighters, and the skid, designed by CSI, will allow more fire department equipment to be carried on the truck.

Chief Kramer has also proposed that after the new brush truck is put into service the 2001 Dodge could be decommissioned as a fire vehicle and used as a general township utility vehicle for general transport and plowing snow.

Motion by Reder supported by Malkin to approve the purchase of the new 2020 Ford F-350 pick-up from Richardson Ford in the amount of \$32,002.80 and the installation of equipment from CSI Emergency Apparatus in the amount of \$69,563.00 with funds from the public safety fund as recommended in the Fire Chief's letter to the board dated October 22, 2019; further, that when the new brush truck comes into service, the 2001 Dodge will be removed as a fire department vehicle and designated as a utility vehicle for general township use.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder
No: None
Absent: Walsh
Motion carried.

Bay Future Presentation

President and CEO of Bay Futures T. Keys and Project Director Michael Dimengo gave a presentation of the Bay Future: Drive. Forward. Campaign.

Motion by Brandt supported by Pike to authorize the township's 5-yr commitment (2020 – 2024) of \$5,000/yr. to Bay Futures.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder
No: None
Absent: Walsh
Motion carried.

Steih Park Site Plan Discussion with Spicer Engineering

T. Moore from Spicer Engineering requested board input as to what specific improvements should be listed in the grant application for Steih Park.

After considerable discussion the improvements previously listed were narrowed down to the following:

- Fishing Stations
- River Bank Stabilization – Rip-rap
- Kayak Launch
- Parking Lot Improvements
- Port-a-Potty Enclosure
- Square Metal (Steel) Gazebo

Second Reading & Adoption of Ordinance 67-B Rezoning 09-100-027-300-020-00 From AG to I-1

Motion by Reder supported by Walsh to have this meeting serve as Second Reading and Adoption of Ordinance 67-B, an Ordinance rezoning parcel 09-100-027-300-020-00 from AG to I-1 as follows:

**AN ORDINANCE AMENDING ORDINANCE 67, AS AMENDED, TO
REZONE CERTAIN PROPERTY WITHIN THE TOWNSHIP AND TO
PROVIDE PENALTIES FOR THE VIOLATION THEREOF.
(PARCEL #09-100-027-300-020-00)**

THE CHARTER TOWNSHIP OF MONITOR ORDAINS:

SECTION I

Monitor Township Ordinance 67, designated "Monitor Township Zoning Ordinance", effective March 25, 2019 and the zoning district map, attached thereto and made a part thereof, are hereby amended by re-zoning the following described property in the Charter Township of

Monitor, Bay County, Michigan, from AG (Agricultural) to I-1 (Industrial District).

Property located in the Township of Monitor, County of Bay, and State of Michigan, and legally described as:

BEG @ PT ON E-W ¼ LN S89D43'43"E 390.06 FT FROM W ¼ POST SEC 27, TH S89D43'43"E 599.18 FT TO E LN W 30 AC OF NW ¼ OF SW ¼, TH S0D43'42"W 657.03 FT ALG SD LN, TH N89D39'29"W 708.39 FT, TH N01D16'10"E 203.03 FT PLL W/W SEC LN. TH N89D39'29"W 244.03 FT TO E R/W LN MACKINAWRD, TH N01D16'10"E 352.89 FT ON R/W LN, TH S89D43'43"E 347.05 FT, TH N01D16'10"E 100.02 FT TO POB, SEC 27 T14N R4E, 12.37 AC +/-

SECTION II

The violation of this Ordinance shall be deemed a Municipal Civil Infraction and shall be punishable as provided by the terms of Section V of Ordinance No. 53.

SECTION III

This Ordinance shall be published in a newspaper circulated within the Township of Monitor, Bay County, Michigan, and shall take effect on the 31st day after the date of such publication.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

2020 Employee Wage Dispute – Fire Department Sergeant, Administrative Secretary, Deputy Treasurer

Letters were received from the fire department sergeant and administrative secretary requesting to receive the 3% wage increase other employees will receive in 2020 in addition to, the step wage increase they will receive for 2020. A letter was also received from the deputy treasurer requesting if the board grants this request, the same percentage is applied to her step increase and she is also given 1-yr. back pay for the percentage increase she was denied in 2018 to her step wage.

It was stated by multiple board members this subject was discussed at the budget workshop meeting with the understanding that the adopted step wage schedule is followed and all other employees would receive the percentage wage increase decided by the board. It was never the intent, based on past board practice, to apply both wage increases.

Motion by Reder supported by Walsh to support the employee requests to receive the adopted 2020 step wage increase and also receive the percentage wage increase given for other township employees for 2020, and honor the deputy treasurer request for the percentage increase she was denied in 2018.

Roll call vote:

Yes: Malkin, Reder, Walsh

No: Kowalski, Pike, Brandt, Kochany
Absent: None
Motion defeated.

Supervisor Recommendation to Hire M. Kaunitz For Park 2020 Season

Motion by Reder supported by Walsh to hire M. Kaunitz as the park maintenance custodian and the park custodian for the 2020 park season (April 1, 2020 – October 31, 2020) at the rate established by resolution R-2019-009.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

R -2019-013 Resolution Adopting Water Rate/Fee Schedule

Motion by Kowalski supported by Pike to adopt Resolution R-2019-013, a resolution adopting the water rate/fee schedule as recommended by BCDWS, beginning the DWS 2020 first quarter billing cycle as follows:

**RESOLUTION
ADOPTING WATER FEE/RATE SCHEDULE**

WHEREAS, the Bay County Department of Water and Sewer reported in a letter dated December 4, 2019, the wholesale cost of water for 2020 increased by a total of \$.13 per CCF, and reported the cost sharing component decreased at the rate of \$.01/CCF. The transmission portion of the water rate is to remain the same at \$.61 per CCF for transmission of water from the Bay Area Water Treatment Plant; and

WHEREAS, In the fall of 2017, the Bay County Department of Water and Sewer, by recommendation of the Bay Area Water Treatment Advisory Committee, adopted an amendment to the Bay Area Water Treatment Plant Operating Standard to assume the operation and maintenance of the transmission system and water towers connected to the transmission system; and,

WHEREAS, the transmission costs of \$.61 per CCF was reduced to \$.20 per CCF, to be cost neutral to the current water tower communities, which includes Monitor Township.

NOW THEREFORE BE IT RESOLVED the Monitor Township Board of Trustees of Bay County Michigan, hereby approves an increase of \$0.12/CCF for the wholesale cost of water including the cost sharing component from the current rate of \$4.42 per CCF to a new rate of \$4.54 per CCF effective the first quarter 2020 billing cycle.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Kibbe Proposal for Civil Engineering Plan Review Services

Motion by Kowalski supported by Brandt to approve and authorize the Supervisor to sign, the proposal dated November 5, 2019 submitted by Wm. A. Kibbe & Associates for Civil Engineering Plan Review Services.

Roll call vote:

Yes: Malkin, Kowalski, Pike, Brandt, Kochany, Reder, Walsh

No: None

Absent: None

Motion carried.

Recording of Planning Commission December 3, 2019 Meeting

Malkin reported a copy of the December 3, 2019 planning commission meeting recording has been requested. The motion made at the October 28, 2019 board meeting reconfirmed that the recording equipment is to be used strictly for the purpose to aid in the preparation of township board, planning commission and ZBA minutes and such recordings shall be destroyed the day after such meeting minutes are approved. Further, transcription of these recordings shall not be allowed.

Malkin stated he was advised by the township attorney that the township also keep a copy of this meeting in the event there is litigation.

Motion by Reder supported by Walsh for the township to retain a copy of the recording used to prepare the December 3, 2019 planning commission meeting.

Motion carried.

Asbestos Inspection - 615 Wheeler

Malkin reported at our last meeting, the board adopted a motion for the township to seek bids for the demolition of the residence at 615 Wheeler Rd. In order to receive accurate bids, an inspection is needed to determine if there is asbestos that needs to be removed prior to demolition. Malkin inquired if the board require, he obtain quotes for the inspection. It was the general consensus of the board to proceed with the asbestos inspection so the demolition can be put out for bid.

The meeting adjourned at 8:55 p.m.

Cindy L. Kowalski, Clerk

Ken Malkin, Supervisor